

**HANDSWORTH SECONDARY SCHOOL PARENT ADVISORY COUNCIL (HPAC)**  
**HANDSWORTH SECONDARY SCHOOL ASSOCIATION (HSSA)**  
**MINUTES**  
**November 18<sup>TH</sup>, 2013**

**Present:** Caroline Ramsay, Katy MacLellan, Kathy McGrenera, Trish Brady, Elly Safari, Sylvia Sanchez

**Administration/Staff:** Mark James, Florence Rioux

**Members in Attendance:** Deb Burian, Sherry Grant, Lori Wheeler, Shannon Elliot

**Welcome & Call to Order:** at 7:09pm by Katy MacLellan

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**Approval of Agenda:** Motion to Approve by Deb Burian, seconded by Sylvia Sanchez

**Approval of Minutes from October 21<sup>ST</sup> 2013:** Motion to Approve by Elly Safari, seconded by Caroline Ramsay

**'Ambassadors for Change' – Florence Rioux, Marla and Lauren (Gr 11 & 12 students)**

- Presented the 'Club Ambassadors for Change', a youth opportunity to make changes thru charity for poor communities in developing countries.
- The Club, group of 16 students along Mme. Rioux will travel to El Salvador during Spring Break 2014, to live in a village with the purpose to build a house for a family in need. The house consists of 4 x walls (48 bricks per wall). Our Handsworth group has formed a partnership with Global Village, a branch of Habitat for Humanity. Global Village has a great deal of experience facilitating high school groups doing volunteer work in El Salvador. Their goal is to fund and build one house, and have the funds for a second house.
- Fundraising thru 'Brick by Brick Campaign' to sell bricks for \$10/ea. Club is selling bricks all Thursdays and Fridays during lunch time.
- For more information on the project, visit: <http://www.habitat.globalvillage.ca/>
- For the students' blog on the trip visit: <http://handsworthelsalvador.worldpicis.com/>
- For details on this Handsworth trip visit: [www.sd44.ca/school/handsworth/students/trips/ambassadorsfochange/.....aspx](http://www.sd44.ca/school/handsworth/students/trips/ambassadorsfochange/.....aspx)

**Financial Statements 2012/2013 - Kathy McGrenera**

See attached: Profit and Loss Statement and Balance Sheet for 2012/2013

**Approval of HPAC Budget 2013/2014 – Kathy McGrenera**

- Proposal of the 2013/2014 HPAC Budget.
- Motion to approve the 2013/2014 budget by Elly Safari, seconded by Sherry Grant, and all in favour.

**District PAC Report – Elly Safari**

- Results of the 2013 District Parent Perspective Survey are:
    - \* relationship among teachers, staff and admin is critical to success
    - \* kids in the middle do well, kids on the edge need more support
    - \* improve teacher quality grading standards, subject specialists and ability
    - \* improve communications from school and teacher about school work, activities, homework and ongoing performance.
    - \* improve response to individual academic and social issues
    - \* challenge and provide actionable feedback students
    - \* more support for special needs in the classroom (or smaller classes)
    - \* strong mechanism to recognize and address bullying
  - Superintendent of North Vancouver School District, John Lewis mentioned in his presentation the 3 year operating plan for 2011 to 2104 which focus was on: curriculum, instruction assessment and social / emotional learning.
- The goal for the next 3 year operating plan is to implement the results of the above survey in the system. One of the steps towards that has been introducing "Scholantis" which is the new website

system that the school board is implementing in all schools which will allow the teachers to have their own blog and to communicate with the students and the parents. The teachers are going through the training process right now.

- The assets from Ridgeway annex sale are to pay the debt to the Min of Education for Sutherland and Westview which are due November 27<sup>TH</sup>.

#### **HMPA Music Report – Sherry Grant**

- The HMPA had another successful bottle drive held on October 19<sup>TH</sup>, raising just over \$3,000. Thanks to all the students and parents who helped out at the event and by donating their recyclables. Many thanks as well to Cheers Restaurant, Edgemont Fresh Slice Pizza, and Edgemont Market for their food and drink donations.

Next bottle drive scheduled to be held on May 3<sup>RD</sup>, for which we are looking to have more parent drivers.

- The new uniform vests purchased last year are working well, with faster distribution, easier inventory, and a more consistent look. However, more sizes are required, so looking into augment the current inventory. The HMPA will request the HPAC for funds to help with the purchase of vests for the Chamber Strings group, only group that doesn't yet have the new uniform. (Note: this request was met by the 2013/2014 HPAC budget)

- The Music students are once again fundraising by selling Purdy's Chocolates.

- The first concerts of the year went well and looking forward to two more in the coming weeks.

- The Strings Winter Zone Concert, with Handsworth and zone elementary groups, will be held Nov 21<sup>ST</sup> at Handsworth.

- The biggest fundraiser and concert of the year is the annual Sweet Music concert on Dec 11<sup>TH</sup>. This is an evening of holiday music, baking, and fundraising, including a raffle and 50/50 draw.

- Still need one or more Stage Managers to help out on concert evenings.

- The old cellos that were too costly to maintain were donated to St. James Academy a disadvantaged school.

- New Honour Strings group who will perform 2 concerts this year.

- Next newsletter will be coming out soon

- Next HMPA meeting to be held on January 29<sup>TH</sup> at 7:30 pm in the Music Room.

#### **Canadian Parents for French - Karen Saunders**

- Grade 11 and 12 students had the opportunity to experience journalism being reporters for a day in the francophone community.

- To have updates for CPF visit <http://cpfnorthvan.ca/>

#### **Principal's Report – Mark James**

- School Fees for next school year 2014/2015 will increase for Home Economics and P.E.

- Music Program considering to have a refundable deposit to cover for the uniforms and other expenses

- Teachers and staff are busy with the report cards for the 1<sup>ST</sup> term

- Athletics department as well busy with the change in season.

- The Senior Girls Field Hockey won the AAA Provincial Championship, 3<sup>RD</sup> straight provincial title.

- The SPC training for parents and student rep was done.

- The new school district website is finished

- The school staff is working in `the celebration of learning`. Still in the planning process, thinking of late April – early May to hold an event for students.

- End of school year will be different due to the changes in the school calendar:

\* Still to confirm dates and times for final exams and provincials; which will run different from past years.

\* June 20<sup>TH</sup> students will be in school, as last day of school.

**Meeting Adjourned: 8:29pm**

**Next Meeting: Monday, January 20<sup>TH</sup> – Handsworth Library**

11:37 PM

08/11/13

Accrual Basis

**Handsworth Secondary School Association**  
**Profit & Loss**  
**July 2012 through June 2013**

	Jul '12 - Jun 13
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Direct Access Gaming Grant	28,420.00
DPAC Reimbursements	300.00
Fundraised Teams/Grad-to reimb	47.50
Music Parents Assoc. Donations	4,800.00
Other Donations - not receipted	100.28
Parent Donations-Teachers Lunch	552.00
Plant Sales (net)	606.92
<b>Total Income</b>	34,826.70
<b>Gross Profit</b>	34,826.70
<b>Expense</b>	
<b>CLUBS &amp; GROUPS</b>	
Athletics	13,513.15
Bands and Strings	3,000.00
Drama Initiative	6,287.00
Environmental Club	502.84
Photo Initiative	1,537.60
Safety Committee	500.00
<b>Total CLUBS &amp; GROUPS</b>	25,320.59
<b>EVENTS EXPENSES</b>	
Grade 8 Welcome Event	119.97
PAC Speakers	300.00
Teachers Lunch (Annual)	370.24
<b>Total EVENTS EXPENSES</b>	790.21
Government Filing Fees	25.00
Miscellaneous	47.50
Music Parents As-donations rnd	4,800.00
Staff Appreciation	267.00
<b>STUDENT ENHANCEMENT</b>	
Bus Ed Students Mktng Project	1,000.00
Speaker	400.00
Student Events	278.21
Student Scholarship	1,500.00
<b>Total STUDENT ENHANCEMENT</b>	3,178.21
Uncategorized Expenses	0.00
Website	70.54
<b>Total Expense</b>	34,499.05
<b>Net Ordinary Income</b>	327.65
<b>Other Income/Expense</b>	
<b>Other Income</b>	
Dividend from VanCity	2.66
Interest Income	41.88
<b>Total Other Income</b>	44.54
<b>Net Other Income</b>	44.54
<b>Net Income</b>	372.19

From: **Kathy McGreenera** kmcgreenera@gmail.com  
 Subject: **More Financial Docs if desired**  
 Date: **November 6, 2013 at 11:52 PM**  
 To: **cbicar@telus.net, Katy MacLellan** pkmac@smartt.com

11:48 PM  
 08/11/13  
 Accrual Basis

**Handsworth Secondary School Association  
 Balance Sheet  
 As of 6 November 2013**

8 Nov 13

<b>ASSETS</b>	
Current Assets	
Chequing/Savings	
VANCITY GAMING ACCT SUMMARY	
VanCity Gaming Account Shares	5.20
VanCity Gaming Chequing Account	29,162.40
VanCity Gaming Jumpstart Saving	2,812.03
Total VANCITY GAMING ACCT SUMMARY	31,979.63
VanCity General Account	19,654.60
VanCity General Account Shares	68.35
Total Chequing/Savings	51,702.58
Total Current Assets	51,702.58
<b>TOTAL ASSETS</b>	<b>51,702.58</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
DESIGNATED FUNDS	
Citizenship Awards Fund	3,144.00
Total DESIGNATED FUNDS	3,144.00
Opening Balance Equity	16,930.86
Unrestricted Net Assets	-1,145.27
Net Income	32,772.99
Total Equity	51,702.58
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>51,702.58</b>