

Build your Foundation

- Create your scholarship binder: a portfolio of your high school career
 - Include reference letters, certificates, newspaper clippings, photos
- Activities and Accomplishments List
 - Talk to your friends and family: they may remember something you have left out

Initiate and Create

- Start a club, volunteer, create a project
 - Show initiative and develop your leadership skills
- Become active in your school and community
 - Fun, rewarding and committees are interested in community minded students

Organization

- Manage your time: keep a scholarship calendar (you can view the UYF Scholarship Calendar on our website)
- Maintain a records book
- Envelopes and sticky notes:
 - Write the mailing address for the scholarship on the envelope; keep all of the materials related to that application in that envelope; place the post-it on the envelope and on it write the scholarship name, the deadline and what you still need to do in order to complete the application

Essay Writing

- This is your opportunity to let your personality shine through: make your essay personal and original
- Have an interesting introduction to stand out from the crowd and edit, edit, edit!
 - Ask your friends and family to read your essay and provide feedback

And Remember

- Be confident and apply, apply, apply!
- Applying for the first three scholarships is as often as much work as applying for the next ten: once you build your foundation and implement a system it becomes faster and easier over time

Websites

Unlock your Future
www.keytoscholarships.com

Education Planner
www.educationplanner.ca

Volweb
www.volweb.ca

International Student Scholarships
www.scholarships.gc.ca

Student Awards
www.studentawards.com

GoVolunteer
www.govolunteer.ca

Scotiabank Student Budget Calculator
<http://ssbc.scotiabank.com/index.php>

Scholarships Canada
www.scholarshipscanada.com

School Finder
www.schoolfinder.com

Disability Awards
www.disabilityawards.ca

CanLearn
www.canlearn.ca

+ Scholarship Application Checklist

Read through the points below as you work on an application and before you mail it in. Make sure that you have carefully read through everything so that you do not jeopardize your application because of a minor oversight.

- ✓ Read the application—including the small print.
- ✓ Make sure you qualify for the scholarship: double check the eligibility criteria
- ✓ Know the deadline and mark it in your calendar
- ✓ Find out if you need transcripts (originals or copies?)
- ✓ Answer all questions
- ✓ If you need reference letters, give the person writing your letter 2-3 weeks notice if possible
- ✓ Give a copy of your Activities and Accomplishments list to the person writing your reference letter
- ✓ Try to have a minimum of one reference from outside of school
- ✓ Have someone proofread
- ✓ Make a photocopy of the completed application
- ✓ Mail the application in time for the deadline
- ✓ Mark the date you mailed the application in your records book



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www.keytoscholarships.com